

Centennial Planning Committee

Alumnae Committee Head – Jennifer Teeter WC'09

Collegiate Committee Head – Stacie Phillippi

Sub-Committee list and descriptions

Gala Committee – The members will work with the necessary committees to plan the gala event on April 13, 2013. This is the committee primarily in charge of the Centennial gala event. They will plan menus, programs, hire the necessary vendors for the event, purchase favors, etc.

Open House Committee – The members will work with the necessary committees to plan the Alpha Gamma Delta open house during May Day and International Reunion Day on April 13, 2013. They will plan the program, provide refreshments, etc. This committee will work closely with the Alumnae Relations Coordinator.

Decorations Committee – The members will work with the Gala and Open House Committees to create a unified experience for alumnae and collegiate during May Day.

Marketing Committee – The members will handle the public image of Centennial. They will create and distribute save the dates, invitations, and all other printed materials. They will primarily manage the social media presence for Centennial via Facebook and Wordpress.

Finance Committee – The members of the Centennial Planning Committee officially in charge of handling Centennial finances. They will receive and deposit checks into the Centennial bank account. They will also write checks to vendors as necessary.

Ritual Committee – The members will work with Open House and Gala Committees to research and plan the Ritual performed during IRD and the Alpha Gamma Delta toasts and honors performed at the Gala.

Risk Management Committee – The members of this committee will be in charge of the Centennial Planning Committee's adherence to Alpha Gamma Delta and Mu rules and bylaws. They will work with each committee to properly complete and submit necessary paperwork and Formal Event Planning Guides.

Fundraising Committee – The members will initially be in charge of raising funds for the Centennial gala and the gift to Brenau. After May Day weekend and Centennial, they will begin solely fundraising for a Centennial Scholarship.

Gift Committee – The members will work with the Fundraising Committee to raise funds for a gift to Brenau to be presented at May Day on April 13, 2013. They will work with Brenau officials to purchase and install the gift on campus.